

Annette Morris

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Professional Summary

Experienced Residential Manager with over 15 years in healthcare facility operations. Proven ability to lead multidisciplinary teams, ensure regulatory compliance, and enhance quality of care for residents with diverse needs. Skilled in staff development, budgeting, and process improvement to maintain operational excellence and patient satisfaction.

Professional Experience

Residential Manager

AHRC Nassau, Brookville, NY | Jan 2009 – July 2025

- Manage daily operations for residential facilities serving individuals with complex care needs.
- Supervise and train healthcare staff to ensure consistent delivery of high-quality, person-centered care.
- Oversee budgeting, billing, and financial reporting to maintain fiscal accountability.
- Ensure compliance with state and federal regulations, health standards, and accreditation requirements.
- Conduct incident reviews, implement corrective actions, and monitor care plans to optimize outcomes.
- Lead staff meetings to align goals, discuss performance, and reinforce organizational standards.
- Coordinate with medical professionals to address residents' physical and behavioral health needs.
- Evaluate operational data to identify trends, streamline procedures, and improve service delivery.
- Support HR initiatives, including recruitment, performance evaluation, and employee coaching.
- Administer facility maintenance, safety protocols, and inventory control to ensure a safe environment.

Lease Analyst

GMAC Financial - Garden City, NY | January 2002 to November 2008

- Processed and reviewed title documents for accuracy, completeness, and compliance with legal requirements
- Collaborated with lenders, real estate agents, attorneys, and other parties involved in the transaction to resolve any title-related issues
- Prepared accurate and detailed reports summarizing findings from title searches
- Maintained organized files and documentation related to each transaction for easy retrieval and reference

- Audited closing packages to ensure all required documents are included and accurately completed
- Closely monitored deadlines associated with each transaction to ensure timely completion of tasks within established timeframes
- Collaborated with internal teams to develop efficient workflows that improved overall productivity in the title processing department

Key Skills

- Leadership & Staff Development
- Budgeting & Financial Oversight
- Regulatory Compliance (OPWDD, DOH)
- Patient Care Coordination
- Policy Implementation
- Quality Assurance & Safety Management
- Data-Driven Decision Making
- Team Building & Conflict Resolution

Education

Berkeley Business School, Hicksville, NY
Business Studies