All Hazards Disaster Preparedness
Emergency Provisions Checklist

Facility Name: _____

Address: _____

_____

_____

Phone Number:_____

Checklist Completed By: _____

Sealed Emergency Water Supply

	Number of Supplies Needed (Residents and Employees)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)
Location of Emergency Water Supply:					
One Gallon of Water per Person per Day is the Suggested Minimum	*Example: 1 x 110 residents + 90 employees =* ***200 gallons needed per day***				
Seven-Day Supply of One-Gallon Jugs of Water (Seven Days is a Minimum)	*Example: 7 days x 200 gallons =* ***1,400 gallons needed for 7 days***				
Bulk Water Storage (Five Gallon Jugs or Greater)					

Sealed Food Supply

	Number of Supplies Needed (Residents and Employees)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)
Location of Emergency Food Supply for Seven Days:					
Ready-to-Eat Canned Meats					
Ready-to-Eat Canned Soups/Stews					
Ready-to-Eat Canned Vegetables					
Ready-to-Eat Canned Fruits					
Juices/Gatorades					
Powdered Drinks (Kool-Aid, Tang, etc.)					
Carnation Instant Breakfast					
Dry Cereals					
Peanut Butter					
Crackers					
Coffee and Tea					
Powdered Milk					
Evaporated Milk					
Instant Potatoes					
Instant Puddings					
Macaroni and Cheese					
Nonfood Items: Paper Plates, Cups, Napkins, and Plastic Utensils					
Plastic Bags					
Ice					

Emergency Equipment and Medical Supplies

	Number of Supplies Needed	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)
Wheelchairs					
Walkers & Canes					
Portable/Folding Chairs (for Staging Area)					
Oxygen Concentrators					
IV Poles					
Feeding Pumps					
Suction Machines					
Bedside Commodes					
Adaptive Devices					
A Five-Seven Day Supply Should be Maintained:					
First Aid Supplies					
Band-Aids					
Gauzes and Bandages					
Alcohol/Hydrogen Peroxide					
Neosporin					
Disposable gloves					
Disposable gowns					
Surgical masks					
Eyewash Saline Solution					
Incontinence Products					
Barrier Cream					
Sanitizing Wipes					
Hand Sanitizer					
Medication Cups/Straws					
Nutritional supplements					
Catheter supplies					
Ostomy supplies					

	Number of Supplies Needed	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)
Sterile 4X4s					
Alcohol/Peroxide					
First Aid Tape					
Syringes					
Kling/Ace Bandages					
Glycerine swabs					
Normal saline					
Insulin supplies					

Emergency Equipment and Supplies

	Number of Supplies Needed (Residents and Employees)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)
Location of Emergency Supplies:					
Flashlights and Batteries					
Whistles					
Portable Radio, NOAA Radio, and Batteries					
Mechanics Tool Box					
Utility Knife					
Non-Electric Can Openers					
Blenders/Food Processors					
Coolers					
Digging Tools (Shovels, Picks, etc.)					
Supply of Duct Tape					
Heavy-Duty Plastic Sheeting					
Tarps					
Garbage Bags for Sanitation					
Cleaning Disinfectant Solutions					
Extra Supply of Bleach					
Approved Heavy-Duty Extension Cords					
Fire Extinguishers					
Fire Blankets					
Extra Sleeping Provisions (Pillows, Blankets, etc.)					
Matches in Waterproof Container					
Sewing Kit					
Portable Emergency Generators					

	Number of Supplies Needed (Residents and Employees)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)	Total Number of Supplies on _____ (date)
Fans					
Toilet Paper					
Hand Washing Soap					
Wind-up Alarm Clock					
Two-way Radios					
Storage Bags–Red Bags					
Chemical Light Sticks (breakable light sticks)					
Box Cutters, Packing Tape, and String					
Hardhats and Work Gloves					
Caution Tape and Caution Cones					
Chainsaw(s)					
Reflective Vests					
Resident Identification Bracelets					
Writing Utensils, Note Pads, Scissors, and Tape					
Spools of Twine					
Portable Cots					
Air Mattresses					
Cleaning Materials, including bleach, sponges, mops, rags, etc.					
Analog Telephone					
Cell Phone Battery Charger					
Minimum of Three Days of Fuel for Generator					
Minimum of Three Days of Fuel for Vehicles					